

MINUTES
STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES
Committee of the Whole Meeting
Thursday, August 19, 2010

The committee of the whole of the State Board for Community and Junior Colleges (SBCJC) met at 6:00 p.m. at Huntington's Grille in Jackson and then reconvened at 7:00 p.m. in the Hattiesburg Room of the Hilton Hotel in Jackson, on August 19, 2010.

Members present: Mr. Bubba Hudspeth, Chair; Mrs. Patricia Dickens, Vice Chair; Mr. Max Huey; Mr. Bobby Steinriede; and Mr. Ed Perry.

SBCJC Staff in attendance: Dr. Eric Clark, Mrs. Deborah Gilbert, Dr. Debra West, Dr. Shawn Mackey, Dr. Fiona Qualls and Mr. Kell Smith.

CALL TO ORDER

Chairman Bubba Hudspeth called the meeting to order at 7:00 p.m. He welcomed all board members in attendance and asked Dr. Clark to provide his report.

Dr. Clark began his report by welcoming all. He reported that he had a conversation last week with Mr. Johnny Franklin in the Governor's office, who stated they are expecting to name two (2) new SBCJC board members in the near future.

A contract has been entered into with The Rhoads Group, a consulting firm from out of Washington, for August, September and October 2010, in the amount of \$7,500 per month and up to \$1,000 in travel cost (which will have to be preapproved). If Dr. Clark is satisfied with the progress after three (3) months, he will then ask the Board to consider extending the contract two (2) more months. The first thing on the agenda is to get funds from the BP oil spill. The SBCJC staff has been working on a proposal, to be disbursed over three (3) years for Workforce/Career Technical education and training that will help in the Gulf recovery. This week, Governor Barbour has appointed a new commission to review the Gulf oil spill situation. The Commission will make a recommendation to the federal government suggesting ways to help the area recover. The co-chairs of the commission are Dr. Bill Walker, head of Department of Marine Resources and Trudy Fisher, head of the Department of Environmental Quality.

Dr. Shawn Mackey stated that he will bring for approval at tomorrow's meeting two new program locations. Hinds would like to extend the Office Clerk certificate program that they currently offering at Raymond to the Jackson ATC, Rankin, Utica and Vicksburg Campuses. Pearl River would like to expand their Welding certificate program to the Hancock County Campus.

He will present the final *Workforce Policy Manual Revisions* that was brought to the Board for initial approval in May 2010. It has now passed through the *Administrative Procedures Act* and is ready for final approval by the Board for the 2010-11 school year.

He also plans to present the usual Workforce Activities Report, as well as, the Career Readiness Certificate (CRC) and Grant Activities Reports.

Dr. Fiona Qualls stated that she will not have any action items for the Board Meeting tomorrow, but plans to bring updates on articulation transfer issues and the new Career Path diploma option.

Dr. Debra West stated that she also will have no action items for the Board to approve, but plans to report on a recent staff development meeting. She also will talk about the enrollment audit procedures and changes that are needed to be made soon on the GCR system.

Mrs. Deborah Gilbert presented the following information regarding the Finance agenda:

Attachment 1 is the approval request for the Education Enhancement Fund Disbursement out of Fund 4080 in the amount of \$2,472,508.00 and Fund 4110 in the amount of \$82,112.00, for a total amount of \$2,554,620.00, effective August 31, 2010.

Attachments 2a and 2b are the Financial Statements for General Funds 2291 and Special Funds as of July 31, 2010 (FY 2010, Lapse). **Attachments 2c and 2d** are the Financial Statements for General Funds 2291 and Special Funds as of July 31, 2010 (FY 2011). These items are for informational purposes only and will not require approval.

Attachment 3 is the Z-1 Budget Revision #1 for Community and Junior College support, granting \$9,831,362 from the ARRA-SFSF Government Services fund. In order to utilize these funds that the Governor promised in June for FY 2011, we need to escalate the budget for 100% federal funds.

Attachment 4a is for *Respondus, Inc.*, for a custom browser used to lock virtual students into the testing environment within *Blackboard* or *Desire2Learn*. The fee for this service for August 1, 2010 through July 31, 2011 is in the amount of \$42,185.00.

Attachment 4b is for *Smarthinking*, for a 24x7 online tutorial support for online students. The first year amount would be in the amount of \$75,000; the second year \$90,000 and the third year \$107,400.

Attachment 4c is for *Jobs for Mississippi Graduates, Inc.*, to provide dropout prevention and employability skills training for 35 – 45 high schools students. The amount would be for \$125,000.00 for July 1, 2010 through June 30, 2011.

Attachment 5 is the MSVCC Budget Revision which is for information purposes and will not require Board approval.

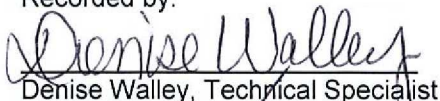
Mrs. Gilbert advised that copies of the fifteen (15) community and junior colleges' FY2012 (MBR) Budget Requests, as well as, the composite request and the SBCJC Request are completed and available if anyone would like to have copies.

In closing, Mrs. Gilbert reminded that the budget hearing before the Joint Legislative Budget Committee will be held on September 22, 2010, at 3:25 p.m. on the 1st floor of the Woolfolk Building in Jackson, MS. She encouraged Board Members to come if their schedules permit.

Chairman Hudspeth inquired about the Flower Fund. Mrs. Gilbert said that several of the Board Members had recently given checks and that \$100 was sent to the Vashti Muse Foundation Scholarship Fund, along with funds from the SBCJC staff flower fund. She stated that the Board's Flower Fund balance was \$180.56.

There being no other business, Chairman Hudspeth adjourned the meeting at 7:45 p.m.

Recorded by:


Denise Walley, Technical Specialist

Approved by:


Mr. Bubba Hudspeth, Chairman


Dr. Eric Clark, Executive Director